RECOMMENDATION

That Report #CAO-2016-08 be received;

That direction be provided with respect to notification from the Lake Simcoe Region Conservation Authority with respect to the two proposed replacement members to the Source Protection Committee (SPC) for the Lake Simcoe Watershed, and the opportunity for the Town to nominate a municipal representative as a candidate to sit on the SPC if interested in doing so.

And that Councillor Shira Harrison McIntyre, as the Board Member of the Lake Simcoe Region Conservation Authority, be authorized to vote on the candidates in an election process if required.

OBJECTIVE

The purpose of this report is to seek Council direction with respect to an invitation from the Lake Simcoe Region Conservation Authority to nominate a municipal representative for consideration as a municipal member on the Source Protection Committee for the South Georgian Bay- Lake Simcoe Source Protection Region.

Additionally, the Lake Simcoe Region Conservation Authority is requesting the name of the person authorized, on behalf of the municipality, to vote in an election process if required.

BACKGROUND

The Clean Water Act is aimed at preventing the overuse and contamination of municipal drinking water supplies. This legislation provides that each source protection area or region shall establish a drinking water source protection committee for the Source Protection Authority’s area. Generally, the Source Protection Authority follows the same structure as the Conservation Authority Boards, which are made up of members appointed by municipal councils.

In this regard, the Town of New Tecumseth is a member of the South Georgian Bay-Lake Simcoe Source Protection Region, which includes the Lake Simcoe Region Conservation Authority (LSRCA), Severn Sound Environmental Association (SSEA), NVCA and municipalities in the Black River. The Lake Simcoe Watershed encompasses a small land area in the south eastern portion of the Town.
Within the South Georgian Bay- Lake Simcoe Source Protection Region, a Source Protection Committee has been established in accordance with the legislation and includes a Chair, seven municipal members, seven economic members, seven public-at-large members, and three First Nations members.

**COMMENTS AND CONSIDERATIONS**

A request has been circulated to the Chief Administrative Officers of participating municipalities advising that two municipal members, currently from the Region of York and City of Barrie, will need to be replaced on the Source Protection Committee and that municipalities are invited to submit a nomination to fill these two vacancies if so desired.

The Source Protection Committee has been meeting since December 2007 and is responsible for three deliverables; the Terms of Reference, Technical Assessment Reports, and the Source Protection Plan. Currently municipalities are now implementing the Source Protection Plans that were approved by the province in 2015.

In the event that more than two names are put forth, the election process will be initiated as outlined in the attached correspondence identified as Attachment #1.

The Lake Simcoe Region Conservation Authority is requesting the following information by June 13, 2016.

1. The name, if any, of the nominee that the Town wishes to nominate or indication that the Town does not wish to seek a seat on the SPC.
2. The name of the person authorized to vote on behalf of the Town in the election process if required.

**FINANCIAL CONSIDERATIONS**

There are no financial considerations associated with this report.

Respectfully submitted:

______________________________
Brendan Holly
Chief Administrative Officer
## Attachments:

- [CAO 2016-08 Attachment #1](#)

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<th>Approved By:</th>
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<td>Brendan Holly</td>
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April 13, 2016

Letter to Lake Simcoe Watershed Municipal & Regional CAOs:

Mr. Doug Nadorozny  Town of Aurora
Ms. Carla Ladd   City of Barrie
Mr. Geoff McKnight  Town of Bradford West Gwillimbury
Mr. Thom Gettinby   Township of Brock
Mr. Tom Webster  Town of East Gwillimbury
Ms. Winanne Grant  Town of Georgina
Mr. Jason Reynar  Town of Innisfil
Mr. Ron Taylor   City of Kawartha Lakes
Ms. Sue Plamondon  Township of King
Mr. Robert Sheldon  Town of Newmarket
Mr. Brendan Holly  Town of New Tecumseth
Ms. Gayle Jackson  City of Orillia
Mr. Robin Dunn  Township of Oro-Medonte
Ms. Janice McKinnon  Township of Ramara
Mr. Don Gordon   Township of Scugog
Ms. Ingrid Svelnis  Township of Uxbridge
Mr. Marc Pourvahidi  Town of Whitchurch-Stouffville
Mr. Garry Cubitt  Regional Municipality of Durham
Mr. Bruce Macgregor  Regional Municipality of York
Mr. Mark Aiken  Simcoe County

Dear CAOs:

Subject: Source Protection Committee – Replacement of Municipal Members

Two municipal members on the Source Protection Committee (SPC) representing the Lake Simcoe watershed are stepping down as part of a natural replacement process to allow for new members and new perspectives. The members resigning from the committee are from the City of Barrie and the Regional Municipality of York. Both Barrie and York Region have requested to continue representing Lake Simcoe watershed on the committee and offered two very experienced and suitable replacement members.

The proposed replacement members and brief descriptions of their Source Water Protection (SWP) experiences are provided below for your consideration:
Regional Municipality of York - Don Goodyear: Don has over 9 years of SWP experience. As the SWP Program Manager at LSRCA from 2001 to 2010, Don successfully established the program and managed all aspects of completing the Assessment Report and first drafts of the Source Protection Plan. Don is now Manager of Water Resources and Risk Management Official at York Region. Additionally, Don is a member of the Credit Valley, Toronto and Region and Central Lake Ontario (CTC) SPC.

City of Barrie - Katie Thompson: Katie has over 7 years SWP experience. As a past LSRCA staff she played a pivotal role in completing the Source Protection Plan. Katie is highly respected across the Region due to her in-depth knowledge of both the technical and planning perspectives of the program. Katie is now actively involved in implementing plan policies as the Risk Management Official for the City of Barrie.

While replacement members have been offered by York and Barrie, the change in membership provides an opportunity for municipalities in the Lake Simcoe Watershed Source Protection Area to nominate their own staff or member of council to the position. Please consider this email a request for expressions of interest in nominating a member to the SPC.

Should other nominations be received, the selection of members will be achieved through an election. The process for nominating a candidate and for selection of the two municipal representatives is outlined below, along with some background on the role and commitment of SPC members.

**SPC Member Selection Process**

The *Clean Water Act* stipulates that the process for replacing a member on the SPC must be that which was used to select the member originally. As you may recall, for municipal members representing the Lake Simcoe Watershed, the process involved:

1. Notifying all municipalities in the watershed of the membership opportunity (the purpose of this letter).

2. Requesting all 23 municipalities:
   - Put forward the name of a candidate **IF** interested in doing so;
   - Authorize someone to ‘vote’ for the municipal representatives in the event there are more interested candidates than the two seats available.

3. Holding an ‘election’ if required;
   - All municipalities (Upper Tier, Local Area, and Single Tier) in the watershed receive one vote.
4. Affirming election results at the Lakes Simcoe and Couchiching/Black River Source Protection Authority meeting following the election, and formally appointing the new members to the SPC.

**Next Steps: What We Need from You:**

By **June 13, 2016**, please email Bill Thompson at b.thompson@lsrca.on.ca indicating the name of the person your municipality wishes to nominate or indicating that you do not wish to seek a seat on the SPC, and the name of the person authorized to vote on behalf of your municipality.

In the event there are more interested municipalities than the two seats available, an election will be held via electronic ballot (email). For the election, quorum will be 50% plus one (13 municipalities).

**Background**

The *Clean Water Act* is legislation put forward by the Ministry of the Environment and Climate Change (MOECC) aimed to prevent the overuse and contamination of municipal drinking water supplies. This legislation divested much of the responsibility to local stakeholder groups, known as SPCs. Locally, the SPC is comprised of 1 first nation, 7 municipal, 7 public, and 7 economic members intended to represent the various interests from across the watershed region, and ensure a balanced and practical approach to drinking water protection.

The SPC has been meeting since December 2007, and was responsible for three deliverables:

- A Terms of Reference describing the work to be done, who was responsible, and the approximate timelines and costs,
- Technical Assessment Reports describing vulnerable areas specific to municipal water quality and quantity, and risks to water supplies, and
- Source Protection Plans that include strategies and policies intended to manage existing risks and prevent new risks from occurring.

The MOECC approved the Source Protection Plan (SPP) on January 26, 2015, at which time the function of the committee transitioned primarily to evaluating the implementation of the SPP policies and conducting periodic updates to ensure the plan is supporting the desired protection to the sources of municipal drinking water.

**Commitment**

Members are asked to make a five year commitment to serve on the SPC. During this period, the committee will meet 2 to 3 times per year in the Barrie area. Meetings are typically held on a weekday afternoon. SPC members are reimbursed for their time (a per diem) and travel (mileage) when attending meetings.
Thank you in advance for your interest in and assistance with the Source Protection program. Should you have any questions, please don’t hesitate to contact Bill Thompson at 905-895-1281 ext. 271.

Sincerely,

Mike Walters
Chief Administrative Officer
Lake Simcoe Region Conservation Authority

cc: Geoffrey Dawe, Chair, Lakes Simcoe and Couchiching / Black River Source Protection Authority
    Lynn Dollin, Chair, South Georgian Bay Lake Simcoe Source Protection Committee
    Ben Longstaff, General Manager, Integrated Watershed Management, LSRCA
    Bill Thompson, Manager, Integrated Watershed Management, LSRCA